

Cabinet

21 June 2017



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| Title | Adoption of the Spelthorne's Corporate Health and Safety Policy | | |
| Purpose of the report | To make a decision | | |
| Report Author | Tracey Willmott-French, Senior Environmental Health Manager | | |
| Cabinet Member | Councillor Tony Mitchell | Confidential | No |
| Corporate Priority | This item is not in the current list of Corporate priorities but still requires a Cabinet decision | | |
| Recommendations | <ul style="list-style-type: none">• To adopt the corporate Health and Safety Policy• To authorise the Chief Executive to agree minor variations to the adopted health and safety policy | | |
| Reason for Recommendation | Members are asked to adopt and commit to the Council's Health and Safety Policy to safeguard the health, safety and welfare of staff, the public and its members. | | |

1. Key issues

- 1.1 The Health and Safety at Work Act 1974 places a legal requirement on all organisations to assess and control the risks to the health safety and welfare of employees and the public that arise from the activities associated with the organisation.
- 1.2 Where the organisation has five or more employees the organisation must write down within a policy how health and safety will be managed within the organisation.
- 1.3 Spelthorne Borough Council has assessed the risks to the health safety and welfare of its employees, members and the public that may arise from its activities. It has put in place arrangements implementing health and safety control measures.
- 1.4 The Council has set down how it will manage and control any such risks in its health and safety policy, attached at **Appendix one**.
- 1.5 The health and safety policy has been circulated and signed off by Management Team and Group Heads. Responsibility for health and safety also extends to Members, it is therefore appropriate that they should formally adopt the policy recommended to them by Officers.

2. Options analysis and proposal

- 2.1 **Option one** - Members adopt the Council's Health and Safety Policy. As a public and member lead organisation, members are signing up to the Council's commitment to safeguard the health, safety and welfare of staff, the

public and members. Further, to agree that the Chief Executive approves any minor variations required to be made to the adopted health and safety policy without its referral back to Cabinet.

2.2 **Option two** – Member recommend amendments to the policy.

2.3 **Option three** – Members do not adopt the policy.

3. Financial implications

3.1 There are no financial implications outside the existing budget.

4. Other considerations

4.1 The implementation of controls to protect health, safety and welfare by its nature takes into account peoples specific needs and diversities.

5. Timetable for implementation

5.1 Immediate - Spelthorne's health and safety policy has already been consulted internally across the organisation.

Background papers: None

Appendices:

Appendix one – Spelthorne's Health and Safety Policy